

INVITATION FOR BIDS  
ICE RINK RESURFACING PROJECT  
2023

This document describes the information for bidders and project specifications for resurfacing the ice rink at the Borden Ave Skating Facility located adjacent to Weiler Park on Borden Avenue in the City of Norwich.

**1. SCOPE:**

The existing asphalt surface is 2" Type 7 top course asphalt. The size of the rink is approximately 85 ft wide by 200 ft long. There are 2 parts of the rink, an outer ring along the wall that is only about 3 ft wide and is steeper, and the inner area which is flatter but still slopes to the central drain.

Contractor shall remove existing asphalt of inner area. Contractor shall provide new 2" thick of new Type 7 top course asphalt pavement.

The existing outer ring asphalt shall be crack sealed.

The Contractor may dispose of the old pavement on City property at the location specified by the City DPW.

The bidder(s), and /or significant subcontractor(s) shall have the experience to perform the project work.

**2. BID FORM:**

Bids shall be submitted on the Bid Form provided as Attachment A. Any and all cost shall be included within the line items of the Bid Form. Bid Forms shall not be altered. Any Bid Form altered shall be rejected.

Note in the space designated on the Bid Form, the Addenda by numbers and dates, which have been received. If no Addenda have been received, insert the word "NONE".

Tax Exempt - This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work.

**3. BID OPENING:**

Bids shall be submitted in a sealed opaque envelope having clearly marked thereon "**Bid for Ice Rink Resurfacing Project**" addressed to the City Clerk, One City Plaza, City of Norwich, NY 13815. The outside of the envelope must bear the name and address of the Bidder and marked as above.

Sealed bids will be received by the Office of the City Clerk, One City Plaza, Norwich, NY 13815 **until 2:00 pm June 6th, 2023** at which time they will be publicly opened and read aloud. If dropping off a bid in person, you must call City Hall ahead of time to let them know. If City Hall is closed to the public, the bid opening will be read aloud live on Facebook.

**Bid documents will be available on the City website, after May 16th, 2023.**

The City of Norwich may consider informal any Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities in or reject any or all Bids.

**The Non-Collusion Affidavit must be completed and submitted with the bid proposal. Bids submitted without the Non-Collusion Affidavit will be rejected.**

Any Bid may be withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any Bid received after the time and date specified or any section of the Bid received after time and date specified will not be considered. No Bidder may withdraw a Bid within forty-five (45) days after the actual date of the opening thereof.

Bids may be held by the City of Norwich for a period not to exceed forty-five (45) days from the opening of Bids for the purpose of reviewing the Bids and investigation of the qualifications of the Bidder, prior to awarding the contract.

**THE CITY OF NORWICH RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

#### 4. CONDITIONS:

##### Asphalt Price

Asphalt price is subject to the change in asphalt index.

##### Insurance

Contractor shall maintain the required insurance per the City DPW Standards.

##### Prevailing Wage

All work shall be at the prevailing wage. The Prevailing Rate Case Number (PRC# 2023000752 - Ice Rink Resurfacing) has been assigned to the project.

To access the PDF file of your schedule, click on

<https://apps.labor.ny.gov/wpp/publicViewProject.do?method=showIt&id=1543957> or copy and paste into your browser.

##### Payment

Contractor shall submit payment application upon satisfactory completion of the project.

CITY OF NORWICH, DEPARTMENT OF PUBLIC WORKS  
ONE CITY PLAZA  
NORWICH, NEW YORK

Phone 607-334-1255  
Fax 607-334-1254

**5. CONTRACT PERIOD:**

All work shall be completed no later than October 1, 2023, unless an approved extension is provided by the City.

ATTACHMENT A  
BID FORM – Ice Rink Resurfacing

<b>ICE RINK RESUFACING BID - Item</b>	<b>Cost</b>
Materials	
Labor	
BID Total	

Bid amount in words

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Bidder Name (Printed)

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The Undersigned acknowledges receipt and review of all Addenda to the Contract Documents listed by number in the space below:

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Bidder Contact Info:

Address:

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Phone:

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Email:

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