

INVITATION FOR BIDS  
PICKLEBALL COURT STRIPING  
2023

This document describes the information for bidders and project specifications for striping pickleball courts on the new asphalt surface of the ice rink at the Borden Ave Skating Facility located adjacent to Weiler Park on Borden Avenue in the City of Norwich. The construction cannot begin before the asphalt replacement project is complete. The pickleball courts shall be completed no later than Oct 15, 2023.

**1. SCOPE:**

The size of the rink is approximately 85 ft wide by 200 ft long.

The Contractor shall color-coat the area of the ice rink with four (4) coat color-coating system, and line stripe for 6 pickleball courts.

Apply two (2) coats of acrylic resurfacer.

Apply two (2) coats of acrylic color.

Apply USA Pickleball Regulation Two-inch wide white textured pickleball lines. See attached pickleball court layout for reference.

Clean up work area.

The bidder(s), and /or significant subcontractor(s) shall have the experience to perform the project work.

**2. BID FORM:**

Bids shall be submitted on the Bid Form provided as Attachment A. Any and all cost shall be included within the line items of the Bid Form. Bid Forms shall not be altered. Any Bid Form altered shall be rejected.

Note in the space designated on the Bid Form, the Addenda by numbers and dates, which have been received. If no Addenda have been received, insert the word "NONE".

Tax Exempt - This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work.

**3. BID OPENING:**

Bids shall be submitted in a sealed opaque envelope having clearly marked thereon "**Bid for Pickleball Courts**" addressed to the City Clerk, One City Plaza, City of Norwich, NY

CITY OF NORWICH, DEPARTMENT OF PUBLIC WORKS  
ONE CITY PLAZA  
NORWICH, NEW YORK

Phone 607-334-1255  
Fax 607-334-1254

13815. The outside of the envelope must bear the name and address of the Bidder and marked as above.

Sealed bids will be received by the Office of the City Clerk, One City Plaza, Norwich, NY 13815 **until 2:00 pm August 31st, 2023** at which time they will be publicly opened and read aloud.

**Bid documents will be available on the City website, after July 19th, 2023.**

The City of Norwich may consider informal any Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities in or reject any or all Bids.

**The Non-Collusion Affidavit must be completed and submitted with the bid proposal. Bids submitted without the Non-Collusion Affidavit will be rejected.**

Any Bid may be withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any Bid received after the time and date specified or any section of the Bid received after time and date specified will not be considered. No Bidder may withdraw a Bid within forty-five (45) days after the actual date of the opening thereof.

Bids may be held by the City of Norwich for a period not to exceed forty-five (45) days from the opening of Bids for the purpose of reviewing the Bids and investigation of the qualifications of the Bidder, prior to awarding the contract.

**THE CITY OF NORWICH RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

#### **4. CONDITIONS:**

##### Insurance

Before any work is started the Contractor shall provide to the City of Norwich, a Certificate of Insurance giving evidence of the purchase and maintenance of Comprehensive General Liability Insurance and Workers' Compensation Insurance. The insurance shall not be written for less than the limits of liability and coverage required by state law.

##### Prevailing Wage

All work shall be at the prevailing wage. The Prevailing Rate Case Number (PRC# 2023008488 - Pickleball Courts) has been assigned to the project.

To access the PDF file of your schedule, click on

<https://apps.labor.ny.gov/wpp/publicViewProject.do?method=showIt&id=1553309> or copy and paste into your browser.

##### Payment

Contractor shall submit payment application upon satisfactory completion of the project.

#### **5. CONTRACT PERIOD:**

CITY OF NORWICH, DEPARTMENT OF PUBLIC WORKS  
ONE CITY PLAZA  
NORWICH, NEW YORK

Phone 607-334-1255  
Fax 607-334-1254

All work shall be completed no later than October 15, 2023, unless an approved extension is provided by the City.

ATTACHMENT A  
BID FORM – Pickleball Courts

Bit Item Number	PICKLEBALL COURTS BID - Item	Cost
1	Lump Sum	

Bid amount in words

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Bidder Name (Printed)

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The Undersigned acknowledges receipt and review of all Addenda to the Contract Documents listed by number in the space below:

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Bidder Contact Info:

Address:

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Phone:

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Email:

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